



HEADQUARTERS NORTH CAROLINA WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
3520 Alamance Road
Burlington NC 27215



13 October 2019

MEMORANDUM FOR NCWG ADVISORY COUNCIL REPRESENTATIVES

FROM: NCWG CAC/Chair

SUBJECT: CAC Meeting Agenda for 13 October 2019

1. The NC Wing Cadet Advisory Council will hold the first conference call of the term on **13 October 2019** from **2000-2100** hours. Call **218-339-8558**; extension is **1301**. Please be punctual (plan to call five minutes early). The agenda, as approved by NCWG CAC Senior Advisor, is as follows:
2. OPENING BUSINESS
 - a. Welcome
 - b. Roll Call and Introduction of Representatives
 - c. Senior Advisor & Top 2 Introductions, Opening Statements and Expectations
 - d. Squadron Reports: 1-3 minutes for Squadron Representatives (Primary and Assistant) to share the reason they are on the CAC and what they hope to accomplish during the term
3. OLD BUSINESS
 - Committee Reports
 - a. Cadet Medical Advancement Committee
 - b. Wing Website Feedback Committee
 - c. Recruiting and Retention Committee
4. NEW BUSINESS
 - a. Brief Review of Parliamentary Procedures
 - b. Conference Call Etiquette
 - c. Open Floor
5. CLOSING
 - a. Next CAC Assemblage
November 9 at NCWG HQ; Time TBA
 - b. Upcoming Events
 - i. October 25-27: Group 3 Fall ES Weekend; Farmville, NC

- ii. November 1-3: Fall Ranger Training; Mt Airy, NC
- iii. December 29 - January 4: Joint NCWG/VAWG Winter Encampment
- c. Homework
 - Study CAPP-52-19 & CAPR 60-1
- d. Adjourn

//SIGNED//

PHILIP J. NAZZARO, C/2d Lt, CAP
NCWG Cadet Advisory Council Chair

cc: NCWG/CC
NCWG/CP
NCWG/CPA
NCWGCAP.org/CP